



# **Pupil Accommodation Committee (PAC) Working Group Meeting #1**

**January 7, 2009**

*Rooted in Faith, Hope and Love*



**SIMCOE MUSKOKA CATHOLIC  
DISTRICT SCHOOL BOARD**

# **Pup**il **Accommodation** **R**eview **Orillia**

## **INTRODUCTION**

- **A Pupil Accommodation Review is a formal consultative process, guided by the Ministry of Education, that is used to evaluate and review how our schools accommodate students and determine facility needs.**
- **On November 5, 2008, the Board approved the formation of a Pupil Accommodation Committee for the Orillia Area Catholic Elementary Schools.**
- **Schools included are:**
  - **Foley Catholic**
  - **Guardian Angels**
  - **Monsignor Lee**
  - **Notre Dame Catholic**
  - **St. Bernard's**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **INTRODUCTION**

- **There are several reasons why an elementary school accommodation review may be initiated:**
  - **Reorganization of the schools could enhance program and learning opportunities for students**
  - **Retrofitting learning spaces may be cost prohibitive**
  - **Significant costs in building maintenance or in need of major capital improvements**
  - **Safety concerns within the schools in the review area**
  - **Consolidation is in the best interest of the overall school system**
  - **Changing enrolment within the review area.**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **MINISTRY OF EDUCATION'S POLICY BACKGROUND**

- **Ministry's Pupil Accommodation Review Guidelines, released October 31, 2006.**
- **Guidelines were developed in consultation with the Ministry's Good Places to Learn.**
- **School Valuation, and in particular the value to the student, is the centre of the community consultation process and Board decision making.**
- **Boards are to consider their Capital Plan Priorities in identifying the need to establish a Pupil Accommodation Review (PAR).**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **SMCDSB POLICY HIGHLIGHTS**

- **The Board adopted Policy LE-14: Pupil Accommodation Review on June 13, 2007.**
- **This Policy is in keeping with the Ministry of Education Pupil Accommodation Review Guidelines issued October 31, 2006.**
- **The pupil accommodation review is transparent and consultative.**
- **Each school in an accommodation review area will be assessed using the School Valuation Framework (SVF).**
- **The PAC makes recommendations to the Board; however, the final accommodation decisions will be made by the Board.**



## CAPITAL PLAN PRIORITIES OCTOBER 2008

Priority Project	Category
#1 St. Bernard's Replacment School	PTR and PCS
#2 Addition to Father F.X. O'Reilly	Growth and PCS
#3 Addition to St. Joan of Arc	Growth
#4 Addition to St. Peter's	Growth
#5 Retrofit at Patrick Fogarty	Other
#6 Retrofit at St. Peter's	Other
#7 Retrofit at St. Joan of Arc	Other
#8 Retrofit at St. Joseph's	Other
#9 Retrofit at St. Thomas Aquinas	Other
#10 Site Work St. Marguerite D'Youville	Other
#11 Monsignor Lee Pupil Place Replacement	PTR (partial)
#12 Guardian Angels Pupil Place Replacement	PTR
#13 Our Lady of Assumption	PTR
#14 12 New portables - Secondary	Other
#15 12 New Portables - Elementary	Other

# **Pupil Accommodation Review** **Orillia**

## **HISTORICAL INFORMATION**






- Under the previous policy framework, there have been Accommodation Reviews in the Orillia Area in 2002-2004, then in 2006.
- One of the outcomes of the first Review, identified facility needs for Patrick Fogarty. An addition to Patrick Fogarty was completed in 2006/07.
- In 2004, a moratorium was placed on school closures by the Ministry of Education, therefore, further review for the elementary accommodation was put on hold.
- A second Accommodation Review process began in 2006 with the anticipation of the Ministry's new Accommodation Review Guidelines.
- The Ministry's guidelines were issued in October 2006, and as a result all Boards were required to create a Board Policy to connect the guidelines to a formal Process.
- This Board's Policy was approved in June 2007.



# Pupil Accommodation Review



## PROCESS & TIMELINE

COMPLETED	DATE	ACTIVITY	ADDITIONAL INFORMATION	RESPONSIBILITY
	November 5 (November 10)	PRELIMINARY REPORT TO BOARD	Report to introduce group of schools and issues (Notice of Board Decision to establish a PAC sent out to tentative PAC members within 7 days)	PLANNING & SO
	November 14	DIRECT THE FORMATION OF A PAC	Members of the PAC include; Trustee, Board staff School principal, teacher, non-teacher, staff member parents, local parish rep, ( municipal councilor, business member – invited)	PLANNING & SO
	November 27	APPOINT THE CHAIR OF THE PAC & NOTICE	Notices to be sent out informing the Public of the first public meeting of PAC ( <i>Planning to work on information packages for PAC</i> )	PAC/BOARD
	December 15	REFINE GENERIC SCHOOL VALUATION FRAMEWORK	Catholic School Community Council Chairs to refine the GSVF	CSCCC
	January 7 (Jan. 14, 21)	FIRST WORKING GROUP MEETING OF PAC to CUSTOMIZE GSVF	Additional Working Group Meetings as Required by PAC; Jan. 14 <sup>th</sup> , 21 <sup>st</sup> . Consider Questions from Appendix 2; Set 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , Public Meeting Date	PAC



# **Pupil Accommodation Review** **Orillia**

## PROCESS & TIMELINE

COMPLETED	DATE	ACTIVITY	ADDITIONAL INFORMATION	RESPONSIBILITY
○	January 8	NOTICE OF 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> PAC PUBLIC MEETING	Notice sent out at least 2 weeks prior to meeting	PAC
○	February 9 (February 17)	FIRST PAC PUBLIC MEETING	Additional Working Group Meetings as Required by PAC; tentative dates Feb. 9 <sup>th</sup> & Feb. 17 <sup>th</sup> .	PAC & PUBLIC
○	February 24 (March 10)	SECOND PAC PUBLIC MEETING	Additional Working Group Meetings as Required by PAC; Feb. 24 <sup>th</sup> & March 10 <sup>th</sup> .	PAC & PUBLIC
○	March 26 (April 8)	THIRD PAC PUBLIC MEETING	Additional Working Group Meetings as Required by PAC; March 26 <sup>th</sup> & April 8 <sup>th</sup> .	PAC & PUBLIC
○	April 27 (May 6)	FOURTH PAC PUBLIC MEETING	Additional Working Group Meetings as Required by PAC; April 27 <sup>th</sup> & May 6 <sup>th</sup> .	PAC & PUBLIC



# Pupil Accommodation Review



## PROCESS & TIMELINE

COMPLETED	DATE	ACTIVITY	ADDITIONAL INFORMATION	RESPONSIBILITY
<input type="radio"/>	May 27	PAC SCHOOL VALUATION REPORT DELIVERED TO BOARD	This Report will address the questions set out in Appendix 2 of the Pupil Accommodation Policy LE-14 & will provide advice to Staff and the Board	PAC
<input type="radio"/>	June 24	STAFF'S REPORT TO THE BOARD WITH RECOMMENDATIONS	Prepare and present a report to the Board based on the review of the PAC recommendations	PLANNING & SO
<input type="radio"/>	June 24	BOARD TO SET DATES FOR 2 FUTURE BOARD MEETINGS	Set dates for 'Board Meeting to Receive Public Input' and "Board Meeting to Decide on the Accommodation"	BOARD
<input type="radio"/>	June 25	NOTICE OF 'BOARD MEETING TO RECEIVE PUBLIC INPUT'	Notice sent out a minimum of 2 weeks prior to meeting	PLANNING & SO
<input type="radio"/>	June 25	NOTICE OF 'BOARD MEETING TO DECIDE ON ACCOMMODATION'	Notice sent out a minimum of 2 weeks prior to meeting	PLANNING & SO



# Pupil Accommodation Review



Orillia

## PROCESS & TIMELINE

COMPLETED	DATE	ACTIVITY	ADDITIONAL INFORMATION	RESPONSIBILITY
○	September 30	BOARD MEETING TO RECEIVE PUBLIC INPUT	Board Meeting will hear Presentations from the Public	BOARD & PUBLIC
○	October 14	STAFF'S FOLLOW UP REPORT TO THE BOARD	Report prepared for the Board based on the Public input received at the previous meeting, and revisions to previous recommendations	PLANNING & SO
○	November 4	BOARD MEETING TO CONSIDER SCHOOL ACCOMMODATION	Decision to be made by the Board regarding the School Accommodation based on the PAC Report, Staff's Report & Staff's Follow-up Report	BOARD
○	November 10	NOTICE OF DECISION	Notice of Decision sent out in writing to Parents/ Guardians, Staff & school Council members within 1 week of the Board's final decision	PLANNING & SO
○	December & beyond	ADMINISTRATIVE REVIEW OF THE ACCOMMODATION REVIEW PROCESS	Step completed only upon request by the Ministry of Education	PLANNING, SO & PRINCIPALS



## **PAC MEMBERSHIP**

- **Membership of the PAC is set out in section 2.2 of the Board's Pupil Accommodation Review Policy LE-14.**
- **The PAC consists of the following representation:**
  - **Appropriate Board staff;**
  - **One or more Trustees;**
  - **Representative from local parish;**
  - **Municipal Councilor representative;**
  - **Business Community representative;**
  - **From each affected school:**
    - **The school principal or designate**
    - **1 teacher**
    - **1 non-teaching staff member**
    - **3 parents.**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **PAC MANDATE & RESPONSIBILITY**

- **With School Valuation as its focus, the PAC will study, report & make recommendations on accommodation options respecting the Orillia Area group of schools under review.**
- **The PAC will be responsible for;**
  - **Customizing the School Valuation Framework;**
  - **Representing the interests of the school and providing input; both as individual members & as a Committee;**
  - **Attending Working Group & Public Meetings;**
  - **Receiving & analyzing public input from community consultation;**
  - **Providing a final School Valuation Report with Recommendations to the Board.**
- **The responsibility of the PAC will end once the Committee submits the PAC School Valuation Report to the Board.**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **INTENT OF REVIEW**

- **To complete school valuations that assess each school's;**
  - Value to the student**
  - Value to the community**
  - Value to the school board**
  - Value to the local economy**
  
- **To determine whether or not these schools are providing and will continue to provide sustainable educational opportunities in a way that supports student achievement through;**
  - **Program offering**
  - **Extra-curricular activities**
  - **boundary changes/Closures/consolidation/program relocation**
  
- **To determine what community supports are provided by these schools;**
  - **Before/after school community use**
  - **Day care**
  - **Alternatives to providing these services in the area**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **INTENT OF REVIEW**

- **To determine the impact to the local economy if one or more of these schools were closed;**
  - **future use of the building by board/community.**
  
- **The Board cannot continue to offer the breadth of quality educational programs when enrolment and funding are declining, since the Province's funding model provides funding based on a Board's enrolment;**
  - **Condition of schools**
  - **Cost to operate**
  - **School Utilization**
  - **Options for reducing/managing increasing costs**
  - **Enrolment projections.**



# **Pupil Accommodation Review**

**Orillia**

## **PAC PROPOSED MEETING SCHEDULE**

<b>Wednesday</b>	<b>January 7, 2009</b>	<b>PAC Working Group Meeting - GSVF Customization</b>
<b>Wednesday</b>	<b>January 14, 2009</b>	<b>PAC Working Group Meeting - GSVF Customization</b>
<b>Wednesday</b>	<b>January 21, 2009</b>	<b>PAC Working Group Meeting</b>
<b>TBD</b>	<b>Mtg as required</b>	<b>PAC Working Group Meeting (tentative)</b>
<b>Monday</b>	<b>February 9, 2009</b>	<b>First PAC Public Meeting</b>
<b>Monday</b>	<b>February 9, 2009</b>	<b>PAC Working Group Meeting</b>
<b>Tuesday</b>	<b>February 17, 2009</b>	<b>PAC Working Group Meeting (tentative)</b>
<b>Tuesday</b>	<b>February 24, 2009</b>	<b>Second PAC Public Meeting</b>
<b>Tuesday</b>	<b>February 24, 2009</b>	<b>PAC Working Group Meeting</b>
<b>Tuesday</b>	<b>March 10, 2009</b>	<b>PAC Working Group Meeting (tentative)</b>
<b>Thursday</b>	<b>March 26, 2009</b>	<b>Third PAC Public Meeting</b>
<b>Thursday</b>	<b>March 26, 2009</b>	<b>PAC Working Group Meeting</b>
<b>Wednesday</b>	<b>April 8, 2009</b>	<b>PAC Working Group Meeting (tentative)</b>
<b>Monday</b>	<b>April 27, 2009</b>	<b>Fourth PAC Public Meeting</b>
<b>Monday</b>	<b>April 27, 2009</b>	<b>PAC Working Group Meeting</b>
<b>Wednesday</b>	<b>May 6, 2009</b>	<b>PAC Working Group Meeting (tentative)</b>
<b>Wednesday</b>	<b>May 27, 2009</b>	<b>PAC School Valuation Report</b>





# **P**upil **A**ccommodation **R**evue **Orillia**

## **PAC MEETING STRUCTURE CONDUCT**

- **Meetings to foster open and informed exchange of views;**
- **PAC members are expected to;**
  - **Participate in discussion**
  - **Be respectful of the opinions of others**
  - **Work toward consensus**
  - **Provide a report to the Board with recommendations.**
- **Members of the public may attend PAC working group meetings as observers;**
  - **Members of the public have a voice at the 4 public meetings**
  - **Questions may be raised at the public meetings**
  - **Questions will be addressed by the PAC immediately, or answers will be posted on the Board web-site at a later time**
  - **Written briefs for the PAC's consideration may be submitted at public meetings.**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **PAC MEETING STRUCTURE ATTENDANCE**

- **In the event that the PAC cannot reach a recommendation then the School Valuation Report and Recommendations will lay out options identified and the degree of support around each option.**
- **The opinion of the members of the PAC are important.**
- **Considered opinions and decisions can only be made with a full understanding of all the issues and feedback from your peers.**
- **PAC members should attend all meetings.**



## **PAC BINDER INDEX**

- 1. INTRODUCTION**
- 2. MINISTRY of EDUCATION GUIDELINES**
- 3. BOARD POLICIES (LE-14)**
- 4. GLOSSARY OF TERMS**
- 5. PUPIL ACCOMMODATION COMMITTEE (PAC) MEMBERSHIP**
- 6. TIMELINE / PROCESS**
- 7. SCHOOL VALUATION FRAMEWORK TOOL**
- 8. BOARD PROFILE**
- 9. SCHOOL PROFILE: FOLEY**
- 10. SCHOOL PROFILE: GUARDIAN ANGELS**
- 11. SCHOOL PROFILE: MONSIGNOR LEE**
- 12. SCHOOL PROFILE: NOTRE DAME**
- 13. SCHOOL PROFILE: ST. BERNARD'S**
- 14. ACCOMMODATION OPTIONS**
- 15. PRESENTATION INFORMATION**
- 16. WORKING MEETING INFORMATION**
- 17. PUBLIC MEETING INFORMATION**
- 18. OTHER**



# **P**upil **A**ccommodation **R**evue **Orillia**

## **WEB-SITE**

- Detailed information provided on the Board's web-site;  
[www.smcdsb.on.ca](http://www.smcdsb.on.ca) under 'Community'



SIMCOE MUSKOKA CATHOLIC  
DISTRICT SCHOOL BOARD

## **SCHOOL VALUATION FRAMEWORK (SVF)**

**School Valuation is the focus of the Pupil Accommodation Review Process**

- **To support the school valuation process, school boards are required to develop a generic School Valuation Framework that assesses each of the following four considerations about the schools being reviewed:**
  - **Value to the student**
  - **Value to the community**
  - **Value to the school board**
  - **Value to the local economy**
- **The PAC will assess the Value of the Schools by applying the School Valuation Framework (SVF) to each school in the review area, always emphasizing the value to the student.**



## **SCHOOL VALUATION FRAMEWORK (SVF)**

### **VALUE TO THE STUDENT**

- **quality of the learning environment at the school;**
- **student outcomes at the school;**
- **range of course or program offerings;**
- **range of extracurricular activities and extent of student participation;**
- **adequacy of the school's physical space to support student learning;**
- **adequacy of the school's grounds for healthy physical activity and extracurricular activities;**
- **accessibility of the school for students with disabilities;**
- **safety of the school;**
- **proximity of the school to students/length of bus ride to school.**



## **SCHOOL VALUATION FRAMEWORK (SVF)**

### **VALUE TO THE SCHOOL BOARD**

- **student outcomes at the school;**
- **range of program or course offerings;**
- **availability of specialized teaching spaces;**
- **condition and location of school;**
- **value of the school if it is the only school within the community;**
- **fiscal and operational factors.**



## **SCHOOL VALUATION FRAMEWORK (SVF)**

### **VALUE TO THE COMMUNITY**

- **facility for community use;**
- **range of program offerings at the school that serve both students and community members (e.g., adult ESL);**
- **school grounds as green space and/or available for recreational use;**
- **school as a partner in other government initiatives in the community;**
- **value of the school if it is the only school within the community.**





## **SCHOOL VALUATION FRAMEWORK (SVF)**

### **VALUE TO THE ECONOMY**

- **school as a local employer;**
- **availability of cooperative education;**
- **availability of training opportunities or partnerships with business;**
- **attracts or retains families in the community;**
- **value of the school if it is the only school within the community.**



## TASKS FOR NEXT MEETING

- Review the School Valuation Framework in the context of any additional factors that may need to be added for the Orillia Area Elementary Accommodation Review

- Thank you for your time!! 😊



# CLOSING PRAYER

